



## SciTechsperience Internship Program Student Candidate Guidelines and Eligibility Requirements

### Eligibility:

Eligible students must be a Minnesota resident, or living in Minnesota while attending school, currently enrolled in a qualified STEM degree in a higher learning institution, and in good academic standing (2.50 GPA or above). Students must also be currently registered as a tech or community college student (second year or at least 24 credits completed); a junior (at least 60 credits completed – AP courses included) or senior at a four-year institution pursuing a degree with a major in science, technology, engineering, or mathematical sciences. Students must be at least 18 years of age when the internship begins.

### Guidelines:

Students may post only one application. The student pool will be categorized according to their major/field of study. Applications/profiles will remain active until a 'match' is confirmed or the period of availability has expired. Once enrolled, students can go to [SciTechMN.org](http://SciTechMN.org) to identify internships within the SciTechsperience Program. Students are eligible to receive one SciTechsperience internship per program year (September 1 to August 31).

Each candidate is responsible for the accuracy of their postings, forwarding a (preferably) certified school transcript to the SciTechsperience Internship Program, setting up interviews and, if hired, work arrangements with identified businesses, engaging in and performing internships to the performance standards of the employer, and providing results documentation required by the Program. Further the student shall:

- Immediately report to the SciTechsperience Internship Program ([beckys@mhta.org](mailto:beckys@mhta.org)) any termination action associated with the internship, regardless of whether the termination was initiated by the student or company; and
- Provide feedback on the SciTechsperience Internship Program upon completion of internship employment via survey and any additional follow-up reporting as requested MHTA.

All data provided through this site for compliance with Program requirements is collected solely for SciTechsperience Internship Program use only. No data regarding gender, race, or economic status is shared with employers, and will only be used in aggregate for fulfillment of grant reporting requirements to the SciTechsperience program's funders. Review the [SciTechsperience Data Privacy Notice](#).

Minnesota High Tech Association (MHTA) is responsible for the administration of the SciTechsperience Internship Program, reporting aggregate and cumulative performance and fiscal reports, wage reimbursement requests, and marketing and recruitment activities. MHTA is an equal opportunity service provider, and SciTechsperience is an equal opportunity program.

**Please note: Application to and acceptance in the SciTechsperience Internship Program does not guarantee placement in an internship.** Companies have full hiring authority, and students are expected to pursue internships in which they are interested. Companies are also free to recruit students – this is a two-way, open process.

If you have any questions, concerns or wish to participate in an informal complaint resolution process, please contact:

Becky Siekmeier  
Program Director  
[beckys@mhta.org](mailto:beckys@mhta.org), 952-230-4241