



## Four-part guide for applying to internships through SciTechsperience

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Steps I took when applying to internships through SciTechsperience:

1. I chose an opening that looked interesting to me by reading through the job description and going to the company's website.
2. I called the company's contact listed on SciTech's site and told them I was interested in the position. They normally responded by asking me to email them with my resume and optional cover letter.
3. I emailed them the same day with a few sentences and attached my resume and cover letter. The cover letter shows why you want to work for the company.
4. The contact sometimes followed up asking to schedule a phone interview. Some phone interviews led to in-person interviews. Some of those interviews then led to offers. I prepared for each interview by going over a list of possible questions the interviewer might ask and my answer to the question. I made sure I knew what the company did and had a few reasons why I wanted to work there.

Good luck! Remember it's OK to "fail" and not hear back from places. You should apply to a dozen places and maybe one or two will work out. The more places you apply to the better you will become at the application process.