



## SciTech Internship Program Student Candidate Guidelines and Eligibility Requirements

### Eligibility:

Eligible students must be a Minnesota resident, or living in Minnesota while attending school in Minnesota, currently enrolled in a qualified STEM degree in a higher learning institution, and in good academic standing (2.50 GPA or above). Students must also be currently registered as a tech or community college student (second year or at least 24 credits completed); a junior or senior (at least 60 credits completed – AP courses included) at a four-year institution pursuing a degree with a major in science, technology, engineering, or mathematical sciences; or a student pursuing a graduate degree in a STEM field. Students must be at least 18 years of age when the internship begins.

### Guidelines:

Students may post only one application on the SciTech platform. The student pool will be categorized according to their major/field of study. Applications/profiles will remain active until a 'match' is confirmed or the period of availability has expired. Once a student's application is approved, students may go to [SciTechMN.org](http://SciTechMN.org) to identify internships within the SciTech Internship Program that are of interest to them. Students are eligible to receive one SciTech internship per program year (September 1 to August 31).

Candidates are responsible for the accuracy of the information in their profile, submitting a (preferably) certified college transcript to the SciTech Internship Program, providing proof of Selective Service registration or exemption, setting up interviews and, if hired, work arrangements with identified businesses, engaging in and performing internships to the performance standards of the employer, and providing results documentation required by the Program. Further the student shall:

- Immediately report to the SciTech Internship Program ([becky@mntech.org](mailto:becky@mntech.org)) any termination action associated with the internship, regardless of whether the termination was initiated by the student or company; and
- Provide feedback on the SciTech Internship Program upon completion of internship employment via survey and any additional follow-up reporting as requested by SciTech
- Submit a photo of themselves at work with a statement of what they will take away from the internship as requested by SciTech

All data provided through this site for compliance with Program requirements is collected solely for SciTech Program use only. No data regarding gender, race, or economic status is shared with employers, and will only be used in aggregate for fulfillment of grant reporting requirements to the SciTech program's funders. Review the [SciTech Data Privacy Notice](#).

The Minnesota Technology Association (MnTech) is responsible for the administration of the SciTech Internship Program, reporting aggregate and cumulative performance and fiscal reports, wage reimbursement requests, and marketing and recruitment activities. MnTech is an equal opportunity service provider, and SciTech is an equal opportunity program.

**Please note: Application to and acceptance in the SciTech Internship Program does not guarantee placement in an internship.** Companies have full hiring authority, and students are expected to pursue

internships in which they are interested. Companies are also free to recruit students – this is a two-way, open process.

If you have any questions, concerns or wish to participate in an informal complaint resolution process, please contact:

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